

CABINET MINUTES

Kalamazoo Valley Community College Office of President

To: Cabinet, Archives
From: Patricia Niewoonder
Subject: Minutes of January 26, 2010 Cabinet Meeting
Date: January 27, 2010

Members Present: Anderson, Bertch, Bohnet, Cannell, Colby, Collins, DeHaven, Horton, Hutchins, Johnson, Niewoonder and Schlack

Absent: Kocher

TBO Discussion

- a. Personnel Items:
 - None.
- b. Reality Checks:
 - No new reality checks presented.
- c. Kudos! were given to the following:
 - To the Student Success Center for the success of last week's open house.
 - To Joe Pineda for his assistance in the apprehension of a bank robber downtown.
- d. Strengths Discussion
 - Agreed that we need to continue our discussion on strengths.
- e. Book Discussion
 - Kathy led the discussion on the 2nd chapter of "*Outliers, The Story of Success.*"
 - Chapter 3 discussion will be led by on February 2 by Louise.

Approval of Minutes

The Cabinet approved the minutes of the January 5 and January 19, 2010 meetings as presented.

Other

- Discussed the roll out of the College's new brand and what items/supplies need to be replaced and when they need to be updated with the new logo, including business cards, letterhead, envelopes, etc. This will be discussed again at next week's meeting.
- A training session on the "Incident Command System" is scheduled for Monday, Feb. 22 from 9 a.m. to 11 a.m. at the Groves Campus - all administrators will be invited to attend.
- A "passport" that graduates of the academies can have completed when they achieve specific technical competencies has been developed.
- The construction project is progressing very well.
- An article of interest regarding Michigan's economy was distributed.
- An agenda item for next week will be a discussion on the February Board meeting and which committees will be presenting updates to the Board.
- Discussed the College's wind turbine training initiative and partnerships with various manufacturer's and other higher education entities – this will be discussed again next week.

Other Discussion Items

- **Interns** – continued to discuss the student internship budget. Most of the funds for intern positions have been depleted. An additional \$21,000 is being requested for winter 2010. The possibility of offering unpaid internships was discussed. It was agreed that if an individual department on the internship list can find money in their own budget, an intern can be hired.
- **Travel**
 - Gloria Barton Beery will attend the MCNEA annual conference at Lansing Community College, February 11-12 and Helen Palleschi will attend the same meeting on Feb. 12 only.
 - Susan Ayers will attend the Complementary Alternative Therapies conference in Kalamazoo scheduled for Feb. 18-20.
 - Rod Albrecht, Kristin DeKam, Kate Ferraro, Al Moss, Nicole Newman, Natalie Patchell and Cindy Wilson will attend a conference on Analyzing Systemic Racism begin held at the Douglas Community Center scheduled for Feb. 18-20.
 - Dennis Bertch, Laura Cosby, Bill deDie, Carol Heeter, Gerri Jacobs, Bill Willging and possibly Mike Collins, Lori Evans, or Mike McCall will visit Washtenaw Community College on Feb. 12 to learn more about WCC's developmental education and student services programs.
 - Kim Grubka, Marion Peck, Wanda Scott, and Carrie Wilson will be taking eight students to the Mid-winter Dental Convention in Chicago, Feb. 26-27.
 - Tom Sutton and Greg Meeuwsen went to McBain on Jan. 25 for training on the Furlander wind turbine.
- **Grants**
 - Authorized the solicitation of various companies to support a PTK activity.
 - Authorized the solicitation of various companies to support SSC's Dress for Success event.
 - Kathy reported she attended the Southwest Michigan Higher Education Consortium meeting – they discussed areas of interest and future possibilities.

Next Meeting – The next meeting is scheduled for Tuesday, Feb. 2, 2010.